

STUDENT 30 MINUTE LUNCH and AFTER SCHOOL DETENTIONS

RESET LUNCH DETENTION (Daily)	RESET 30 MIN AFTER SCHOOL DETENTION (Mon, Tues, Wed, Thurs)	CLASSROOM 30 MIN AFTER SCHOOL DETENTION (Mon, Tues, Wed, Thurs)
<p>TEACHERS</p> <ul style="list-style-type: none"> Document the offense/behavior in Skyward and assign the LD/date through an Outlook email (Mary Bryan): mbryan@auburn.wednet.edu and CC the grade level administrator. <ul style="list-style-type: none"> ✓ 9th – Doug Burt or DeAnna Kilga ✓ 10th – Stacy Jordison or Roger Lee ✓ 11th – Lori Grimm 12th – Jeff Gardner Assign the lunch detention for the next school day. Endeavor to notify a parent (email/phone) the same day as the offense and reiterate the issue, solicit support, and communicate that a free lunch is available for the student in the supervised RESET room. <p>ADMINISTRATION/DEAN/SECURITY</p> <ul style="list-style-type: none"> Document behavior offense in Skyward and assign the action through Skyward Make sure to assign the correct date through Skyward – preferably for the next day. Notify parent & remind the student <p>IMPORTANT FOR ALL</p> <ul style="list-style-type: none"> Notify and remind the student and be sure to let them know to report to the main office at the START of their lunch. <ol style="list-style-type: none"> <i>Failure to attend results in a 75 minute extended day detention in RESET.</i> <i>Failure to attend will result in parent notification and further discipline.</i> 	<p>TEACHERS</p> <ul style="list-style-type: none"> Document the offense/behavior in Skyward and assign a 30 minute detention via an Outlook email to Mary Bryan: mbryan@auburn.wednet.edu and CC the grade level administrator. Assign the detention for the next school day. Students needing transportation home may set this up with their parent/guardian, or attend after school tutoring following their detention, or go to their regular school programming. No loitering. <p>ADMINISTRATION/DEAN/SECURITY</p> <ul style="list-style-type: none"> Document behavior offense in Skyward and assign the action through Skyward Make sure to assign the correct date through Skyward Notify & remind the student Notify the parent <p>IMPORTANT FOR ALL</p> <ul style="list-style-type: none"> Notify and remind the student and be sure to let them know to report to the main office by 2:45pm. <ol style="list-style-type: none"> <i>Failure to attend results in a 75 minute extended day detention in RESET.</i> <i>Failure to attend will result in parent notification and further discipline.</i> 	<p>TEACHERS</p> <ul style="list-style-type: none"> Document the offense/behavior in Skyward and assign the 30-minute detention <u>but do not make a Skyward referral or email Mary.</u> Endeavor to notify the parent (email/phone) the same day as the offense. <p>IMPORTANT FOR ALL</p> <ul style="list-style-type: none"> Notify and remind the student and be sure to let them know to report to your classroom at the agreed time. Students needing transportation home may set this up with their parent/guardian, or attend after school tutoring following their detention, or go to their regular school programming. No loitering in the school. <ol style="list-style-type: none"> <i>Failure to attend results in a 75 minute extended day detention in RESET.</i> <i>Failure to attend will result in parent notification and further discipline.</i>

NOTE: Our RESET supervisor (Mary Bryan) will assign 75 min detentions for a missed lunch detention. If the student was absent, the LD will be rescheduled. Should the subsequent 75 minute detention not be served, grade level administrator will be notified to follow up with the student and their parent/guardian.